

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, December 15, 2020, at 6:35 p.m., Olean High School, 410 West Sullivan Street, Olean via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Mary Hirsch-Schena, President
Andrew Caya, Vice President
Paul Hessney
Ira Katzenstein
Kelly Keller
James Padlo
Frank Steffen, Jr.

Excused: John Bartimole
Janine Fodor

STAFF PRESENT: Rick Moore, Superintendent of Schools
Jenny Bilotta, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk – via Zoom
Aaron Wolfe, Director of Human Resources
Mike Martel, Director of Technology
Jen Mahar, Coordinator of State and Federal Aid Programs – via Zoom
Jen Kless, Coordinator of Curriculum and Instruction
Jeff Andreano, HS Principal – via Zoom
Lauren Stuff, WW Principal – via Zoom
Brian Crawford, EV Principal – via Zoom
Nick Patrone, Community Schools – via Zoom
Marcie Johnson, Director of Special Education
Jeff Andreano, High School Principal

Faculty and Staff via ZOOM

<u>Last</u>	<u>First</u>
Bates	Kris
Campanini	John
Zambinini	Linda
Skinner	Savannah
Robinson	Michelle
Rakus	Marie
Hart	Shannon
Three house	Janine
Hendrix	Kathy
Acheron	Michelle
Morse	Rhonda
Scanlon	Jenelle
Graves	Leah
Ackerman	Kim
Jones	Joanne
Sorokes	Sue
Talbot	Ryan

<u>Last</u>	<u>First</u>
Carucci	Maura
Higgins	Nan
Kelley	Barbara
Charles	Robin
Charles	Jim
Faulkner	Julie
Marconi	Angie
Chamberlain	Emily
Freeman	Dan
O'Dell	Karen
Frentz	Sue
Gustason	Kristin
Dempsey	Lyn
DiMartino	Richard
Rodman	Jen
Spears	Tracy
Stavish	Chris

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Brooks	Maria
Brooks	Danny
Torrey	SueAnn
Davis	Janna
Woodring	Karen
Larsen-Deibler	Colleen
Kolasinski	Tim
Brooks	Lisa
Perry	Matt
Jodush	Amy

Delaney	Bridgette
Micelle C	
Nawrot	Ryan
Schreiber	Rachael
Davis	Colleen
Marsfelder	Laurie
Wentz	Art
Frisina	Jeanne
Kim's iPhone	
Scott	Fawn

OTHERS:

Kate Sager, OTH

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Mary Hirsch-Schena thanked faculty, staff and administrators for their hard work.

Moved by I. Katzenstein, seconded by J. Padlo, to approve the agenda as amended: add OESPA MOA to New Business section; amended resignation date of Sabrina Gibbons.

Agenda Approved

Ayes 7

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

Public Comments

Rachael Schreiber – OTA Vice President. Thanked board for opportunity to speak and to acknowledge students and families during the transitioning to fully remote instruction. Thank you to the board for allowing the faculty to work in-person or remotely. Flexibility is important. Thank you to the IT Department which has assisted in so many technology issues. Thank you to the teacher aides for being so supportive.

Rachael noted that going fully remote was not easy. Teachers are working nights, weekends, holidays and are sacrificing so much. They are working outside the work day, working extra hours every day, buying new routers, Wi-Fi, etc. It is taking a toll mentally, emotionally and financially. Parents and students are contacting teachers outside the work day and teachers are responding. Rachael hopes the board and administrators understand the burden placed on teachers right now. There is only one building administrator going out of his way to see how teachers are doing – that is good leadership. She would like to see more appreciation extended. A little appreciation goes a long way!

Communications/Commendations

Communications/ Commendations

a. Congratulations to the Olean High School delegates to the Canisius College Model United Nations Conference. These students thoroughly prepared to attend a virtual conference in November and perform impressively against 12 other high school MUN teams from the Buffalo area. Delegates to the conference were Jason Copella, Grace Ventura, Aiden Butler, Ruth Scordo, Heartly Phipps, Grace Ring, Riti Anumalasetty, Dylan DiRosa, Tanvi Patro, and Nathaniel Martinelli. Nate Kwiatkowski earned Best Delegate honors and David Ruskowski earned the award for Outstanding Delegate for their councils.

Mr. Moore thanked Marie Rakus, Model UN advisor for a job well done.

b. Congratulations to the Friends of the Library Poetry Contest winners: Casi Spiller, Will Snyder, Sara Thomas and Savannah Coker. Congratulations to those students receiving honorable mention: Emily Duncan, Jaimee Chastain, Morgan Dowdell, Makenna Pancio, Makenna O'Connell, Maryam Mirza, Stephen Hoffman, Dominik Henzel, Alexis Trietley, Max Wolfe, Corie Van Deusen-Farwell, Madalynn Graves, Byron Ring, Dyllon Perry, Chris Halsey, and Jayde Smith.

Discussion Items

- a. Special Education Overview – Marcie Johnson discussed the following:
- Designed instruction
 - Two committees – 1) CPSE (students ages 3 – 5) and 2) CPSE (school age students – 12)
 - Committee group consist of gen ed or spec ed teachers, parents, and outside agencies
 - IEPs reviewed annually; review and/or develop goals
 - Rti - - Tier 1 (universal), Tier 2 targeted), Tier 3 (intensive) models
 - Referrals – can be made by staff, physician, officer, parent/guardian
 - Consent – if declines, the process stops; if consent granted have 60 calendar days to have CSE meeting

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- There are 13 different classifications; if a student qualifies, types of services and supports will be identified (ie, OT, PT, counseling, consultant teachers, resource room, least restrictive environment, test accommodations, etc.)
- Discussed IEP components
- Special Ed Special Classes – 15:1, 12:1:1, 8:1:1, 6:1:1, 12:1:3
- Remote learning – has been difficult for many students – gaps are getting wider; offering similar supports and services to students during remote learning
- Future CSE referrals is a big concern
- Highlights:
- Teachers and therapists are connecting with families, putting in countless hours, devising creative lessons, sending care packages, words of encouragement, fun activities
- Teacher aides are also involved in remote learning with students
- Witnessed awesome ELA lesson; Global and Science teacher are knocking it out of the park
- Counselor – “Think It or Say It” activity
- Students are rising to the occasion

Committee Reports:

- a. School Health Team – November 16 – given by Rick Moore
- b. Safety Committee – November 18 – given by Rick Moore
- c. Technology Committee – December 3 – given by Mike Martel
- d. Operations Committee – December 7 – given by Ira Katzenstein
- e. Buildings and Grounds Committee – December 8 – given by Jim Padlo
- f. Audit and Finance Committee – November 19 and December 10 – given by Paul Hessney

Committee Reports

Superintendent's Report:

- a. Thanked teachers for their remote learning efforts; doing a great job
- b. Potential 20% state aid reduction
- c. Board pictures for yearbook – Mr. Moore will email what the HR Office has on file
- d. OCSD Foundation received \$6,000 in donations – Cattaraugus Gives Day; thank you to Melissa DeRose, Janine Scholla, Dan Stetz and Anita Schmidt
- e. Meal delivery – kudos to Jenny for making it happen

Superintendent's Report

Consent Agenda:

Consent Agenda

Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meeting held on November 10, 2020.

That the Warrant Report for November 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending November 30, 2020, be accepted and placed on file.

That the CPSE to CSE recommendations reviewed on December 15th be approved.

908003609

That the CPSE recommendations reviewed on December 15th be approved.

2020-2021

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908004056	908003609	908003695	908003557	908004198
908004197	908004048	908004184		

2021-2022

908004056	908004184	908004198	908004197	
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That the CSE recommendations reviewed on December 15th be approved.

908004005	908004146	908003686	908002566	908001584
900455951	908004117	908000813	908001082	908001560
908002401	908001461	908000984	900456184	900457846
908000659	082800001	091050009	908001085	908002366
908002457	908003952	908000595	908001999	908003647
908000560	092780001	908002779	101790001	900457828
900455407	908004077	908002959	908003893	908002408
908002403	908001998	908001482	908003703	908001295
908002681	908002034	908000958	900457252	900455368
908003956	092410011	101820007	908003407	908001260
908003565	900455854	092510018	092460006	900434139
908003966	100250007	908001610	908001597	908003973
908000573	908002265	900447895	900455907	082960007
900455881	083400004	908003587	908001917	908002878
908003203				

Ayes 7 Nays 0

Motion Carried

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, that the resolution to approve the Human Resource Director's contract be removed from the table. .

Remove From Table

Ayes 7 Nays 0

Motion Carried

Moved by J. Padlo, seconded by A. Caya, RESOLVED THAT, pursuant to Education Law §2507, the Contract of Employment for the Director of Human Resources Aaron Wolfe annexed hereto be approved and the Superintendent of Schools be authorized and directed to execute same on behalf of the District.

Director of Human Resources Contract of Employment Approved

Ayes 7 Nays 0

Motion Carried

Moved by J. Padlo, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, that Karen Fox who is certified in the Library Media Specialist tenure area, be granted tenure effective February 25, 2021.

Karen Fox Granted Tenure

Ayes 7 Nays 0

Motion Carried

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Moved by F. Steffen, Jr., seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the Corrective Action Plan as set forth in the letter dated November 2, 2020, to Drescher & Malecki, external auditor, in response to the findings contained in the management letter from Drescher & Malecki for the period ending June 30, 2020.

Corrective Action
Plan Accepted

Ayes 7

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period October 1, 2020, through September 30, 2021, to provide High School Equivalency Instruction Services and Math and Reading Tutorial Services.

Cattaraugus County
Contract for HS
Equivalency, Math,
Reading Tutorial
Services Approved

2019-2020 Rate
\$46,260.00/yr

2020-2021 Rate
\$46,260.00/yr

Ayes 7

Nays 0

Motion Carried

Thank you to Paula Bernstein and Linda Edstrom. They are doing a great job.

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period October 1, 2020, through September 30, 2021, for after school and summer programs for at-risk youth.

Cattaraugus County
Contract for After
School and
Summer Programs
for At-Risk Youths
Approved

2019-2020 Rate
\$12,970.00/yr

2020-2021 Rate
\$12,970.00/yr

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the amendment to the 2020-2021 school calendar.

School Calendar
Amendment
Approved

Ayes 7

Nays 0

Motion Carried

Thank you extended for Jen Kless regarding her efforts.

Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following to wit:

Deferred
Compensation Plan
Adopted

Adoption Of The State of New York Deferred Compensation Plan

WHEREAS, the Olean City School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

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WHEREAS, the Olean City School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law* and

WHEREAS, the Olean City School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Olean City School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Olean City School District hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Olean City School District are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Ayes 7

Nays 0

Motion Carried

Moved by I. Katzenstein seconded J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the terms of the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association as presented to the Board which allows for 10 month OESPA members to work December 28 – 29, 2020 as needed in return for personal time.

OESPA MOA –
Personnel to Work
December 28 & 29
Approved

Ayes 7

Nays 0

Motion Carried

Moved by P. Hessney, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve an unpaid leave of absence for Heidi Smith, Teacher Aide, retroactive to November 16, 2020 through January 29, 2021.

Unpaid Leave of
Absence for Heidi
Smith Approved

Ayes 7

Nays 0

Motion Carried

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Sabrina Gibbons, Teacher Aide, effective to December 16, 2020.

Resignation of
Sabrina Gibbons
Accepted With
Regret

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Amy Webster, Teacher Aide, retroactive to December 7, 2020.

Resignation of Amy
Webster Accepted
With Regret

Ayes 7

Nays 0

Motion Carried

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Moved by F. Steffen, Jr., seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Anna Argot, Teacher Aide, effective January 16, 2021.

Resignation of
Anna Argot
Accepted With
Regret

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, that Laurie Marsfelder who has an Professional Childhood Education (1-6) Certification permitting her to teach in the Reading area in the public schools of New York State, is hereby non-conditionally appointed to the Reading tenure area for a probationary period of three (3) years to commence January 1, 2021, and to end on December 30, 2023. Eligibility for tenure at the end of the probationary period is dependent on Laurie Marsfelder receiving APPR ratings of Effective or Highly Effective in 2 of 3 preceding years and no Ineffective composite or overall rating in the final year.

Laurie Marsfelder
Appointed in the
Reading Teacher
Tenure Area

BE IT FURTHER RESOLVED that Laurie Marsfelder the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 17, salary of \$61,202.00 as outlined in any modified, amended or successor agreement.

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, that Audrey Watson who has an Initial Childhood Education (Birth-Grade 2) Certification permitting her to teach in the Reading area in the public schools of New York State, is hereby non-conditionally appointed to the Elementary tenure area for a probationary period of three (3) years to commence January 1, 2021, and to end on December 30, 2023. Eligibility for tenure at the end of the probationary period is dependent on Audrey Watson receiving APPR ratings of Effective or Highly Effective in 2 of 3 preceding years and no Ineffective composite or overall rating in the final year.

Audrey Watson
Appointed in the
Elementary Tenure
Area

BE IT FURTHER RESOLVED that Audrey Watson the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 10, salary of \$51,039.00 as outlined in any modified, amended or successor agreement.

Ayes 7

Nays 0

Motion Carried

Informational Items:

- a. Operations Committee – Monday, January 4th at 4:30 pm
- b. Technology Committee – Thursday, January 7th at 3:30 pm
- c. Buildings and Grounds Committee - Tuesday, January 12th at 4:30 pm
- d. Safety Committee - Wednesday, January 20th at noon - WW Library
- e. Audit and Finance Sub Committee – Thursday, January 21st at noon
- f. Board Meeting – Tuesday, January 26th at 6:30 pm

Informational Items

Moved by K. Keller, seconded by F. Steffen, Jr., to adjourn from the Regular Meeting and go in to Executive Session at 8:05 pm for the purpose of discussing: OTA contract, OASA MOA contract discussion. Jenny Bilotta, Aaron Wolfe and Pam Kirkwood, BOCES Labor Relations Attorney invited to attend.

Executive Session

Ayes 7

Nays 0

Motion Carried

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Victoria L. Zaleski-Irizarry

District Clerk
Dated: December 16, 2020

Jim Padlo exited at 8:45 pm. Ira Katzenstein exited at 9:09 pm

Reconvene to
Regular Meeting

Moved by A. Caya, seconded by P. Hessney, to adjourn from Executive Session and reconvene to the Regular Meeting at 9:19 pm.

Ayes 5

Nays 0

Motion Carried

Adjournment

Moved by A. Caya, seconded by F. Steffen, Jr., to adjourn the meeting at 9:20 pm.

Ayes 5

Nays 0

Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: December 16, 2020